

## Management Information Systems, M.Sc.

### LATE ARRIVAL 2023

We are aware that some students coming from regions with heavily congested German Missions will not arrive in Bremen in time for the start of the winter lecture period in mid-October.

**Please find some information on how to deal with this situation here:**

#### Department Info

- The semester starts on October 1<sup>st</sup>, but lectures do not start before mid-October.
- During “**orientation week**” (the week before the lectures start) lecturers, advisors, and tutors show the MIS freshmen the university campus, explain the most important processes and places and provide information on the course of study. Please find the presentation used for the official info session 2023 here: <https://www.uni-bremen.de/en/wiwi/studies/masters-degree-programs/management-information-systems>
- Please check the Business Studies **Faculty’s MIS webpage** for further information. You will find a lot of useful information there, including an FAQ list with contact details, information on the course of study, module guide, etc.
- The **first-year modules** do not build on each other, so you can take the courses assigned to the 2<sup>nd</sup> semester modules, even if you have not yet completed the 1<sup>st</sup> semester modules.
- Please sign in to the University’s course management platform **Stud.IP** with the account information you received with your enrollment documents. Apart from the courses you intend to take, please sign in to the course “7Services”, which we use for publishing additional information which is not related to specific courses.
- Please **inform your lecturers** about your late arrival. In some courses, it is possible to join the classes later. Please be as precise as possible about your estimated arrival.  
**Please note:** Only your lecturers can decide if it makes sense to join their courses at a later date. This decision depends on various factors including course structure, syllabus and examination forms. Therefore, no general information on joining courses late can be provided.

#### Status of Enrollment / What to do when you know you will arrive late

- Late arrival has no effect on your enrollment status. You will **remain enrolled**, even if you arrive after the beginning of the semester.
- If you will not make it to Germany on time to take *any* classes, ...
  - ... this will not affect your enrollment status, as enrollment is not tied to achieving credit points.
  - ... please contact the **Central Student Office** with any question on suspending the semester count, requesting a semester off etc. The department and study center are not able to provide support on enrollment processes, as these processes are not managed on the department level, but by the central university facilities.
- There is **no official course registration** and no automated examination registration, so do not be afraid that you might fail a course if you do not arrive in time and miss courses.