Subject: Inquiry about access and utilization of genetic resources in COUNTRY

Dear Mr./Mrs. XXX,

I am contacting you in regard to questions about COUNTRY´s Access and Benefit Sharing regulations (ABS). From the ABS Clearing House website I am aware that your country is/is not party to the Nagoya Protocol. However, we would like to inquire if there are any national ABS restrictions that we should take into consideration.   
  
We obtained **XXX (what kind of material, eg fish, plants, etc)** from WHERE and would like to conduct non-commercial research in Germany. Our research involves the analysis of XXXX (here is where you need to specify what kind of research you will do that might be within the scope of the Protocol.

We would like to know if there are any special considerations that we need to take care of regarding national ABS regulations in COUNTRY, such as a Prior Informed Consent permit (PIC) or Mutually Agreed Terms (MAT) agreement, so we can legally use the material.   
  
Many thanks in advance and look forward to hearing from you.